

# QUARTERLY PROGRESS REPORT (QPR)

Project Title: Prepare the Public Administration for State Reform (PREPARE)

Project ID: 00085404

Award ID: 72255

Year: Apr-Jun 2016

Activity Level	Responsible Party	PLANNED BUDGET					MONITORING FRAMEWORK		
		Funding Source (code)	Donor name and code	Budget Codes	Budget Description	Amount USD	Actual Expenditure for this Quarter (USD)	% of Expenditure	Progress against the planned quarterly targets and annual targets
ACTIVITY-1: Government-led public service reform strategy for shift to federal structures and capacity building of government institutions and parliamentarians	MoGA	04000	00012	71305	Contractual company	8,000.00	-	0%	The best modality to conduct these are still being discussed to address the immediate reforms action plan of GoN. The work has been delayed this quarter as well as government has established 2 new committees for Constitution implementation at OPMCM and now this activity has to be approved by them.
		04000	00012	75705	Trainings, Seminars/Workshops	700.00	-	0%	
	MoGA	04000	00012	71305	National Consultant	5,100.00	-	0%	
		04000	00012	71305	National Consultant	600.00	-	0%	
	UNDP	04000	00012	71305	National Consultant	-	-	0%	
		04000	00012	71200	International Consultants	-	-	0%	
	MoGA	04000	00012	71305	National Consultant	-	-	0%	
		04000	00012	75700	Trainings, Seminars/Workshops	6,132.00	5,280.74	86%	
	UNDP	04000	00012	71305	National Consultant	800.00	653.42	82%	
		04000	00012	72100	Contractual Company	-	-		
	MoGA	04000	00012	71305	National Consultant	1,011.00	466.17	46%	
		04000	00012	72200	Equipment/Furniture	600.00	600.00	100%	
04000	00012	72100	Contractual company	-	-	0%			
<b>Total Activity 1</b>					<b>22,943.00</b>	<b>7,000.32</b>	<b>31%</b>		
ACTIVITY-2: Core government functions supported to ensure smooth transition of staff and services.	MoGA	04000	00012	71305	National Consultant	-	-		
		04000	00012	75705	Trainings, Seminars/Workshops	-	-		
<b>Total Activity 2</b>					-	-	<b>0</b>		
ACTIVITY-3: Consultations between political and administrative actors on key public administration transition issues in the state restructuring process at federal and provincial level	MoGA	04000	00012	72100	Contractual company	3,000.00	2,855.21	95%	
		04000	00012	75705	Trainings, Seminars/Workshops	1,700.00	914.47	54%	
<b>Total Activity 3</b>					<b>4,700.00</b>	<b>3,769.68</b>	<b>80%</b>		
ACTIVITY-6: A full-fledged longer term (5 years) umbrella programme from to support the development of the new	MoGA	04000	00012	75705	Trainings, Seminars/Workshops	1,000.00	510.90	51%	
		04000	00012	71300	National Consultant	2,000.00	-	0%	
	UNDP	04000	00012	75705	Trainings, Seminars/Workshops	-	-		
		04000	00012	71200	International Consultants	-	-		
<b>Total Activity 6</b>					<b>3,000.00</b>	<b>510.90</b>	<b>17%</b>	As the concept has only been approved by OPMCM in this quarter, the project document preparation could not be initiated	
ACTIVITY-7: Programme Support for Management	MoGA	04000	00012	71400	Personnel cost	21,780	21,941.81	101%	

*Narsal*

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		04000	00012	72500	Supplies	900	994.36	110%	
		04000	00012	74210	Printing and publishing	-			
		04000	00012	72200	Equipment/Furniture	500	500.14	0%	
		04000	00012	75700	Review and Planning Meeting			0%	
		04000	00012	72400	Communication	675	685.15	102%	
		04000	00012	72100	Contractual company	-		0%	
		04000	00012	71305	National Consultant	400	-		
		04000	00012	73400	Vehicle Rental, operation & maintenance of other equipment	2,400	1,125.78	47%	
		04000	00012	74500	Miscellaneous	1,500	1,044.10	70%	
<b>Total of Activity 7</b>						<b>28,155.00</b>	<b>26,291.33</b>	<b>93%</b>	
						<b>58,798.00</b>	<b>37,572.23</b>	<b>64%</b>	

*Shalini*

Prepared by NPM  
Name: Shalini Tripathi  
Date: 05 July 2016

*Nayad*

Approved by NPD  
Name: Nita Pokhrel Aryal  
Date: 05 July 2016

*Yam Nath Sharma*

Endorsed by ACD/Unit Head, UNDP  
Name: Yam Nath Sharma  
Date: 05 July 2016

# QUARTERLY PROGRESS REPORT (QPR)

Project Title: Prepare the Public Administration for State Reform (PREPARE)  
 Project ID: 00088433  
 Award ID: 72255  
 Year: Apr-Jun 2016

Activity Level	Responsible Party	PLANNED BUDGET				MONITORING FRAMEWORK			
		Funding Source (code)	Donor name and code	Budget Codes	Budget Description	Amount USD	Actual Expenditure for this Quarter (USD)	% of Expenditure	Progress against the planned quarterly targets and annual targets
ACTIVITY-1: Provide TA support to draft the legal Framework of HR related laws and regulations	MoGA	26921	00012 UNDP	71300	National Consultant	400.00	375.80	94%	
		26921	00012 UNDP	75700	Training/Seminars/Workshop	-	-	0%	
<b>Total Activity 1</b>						<b>400.00</b>	<b>375.80</b>	<b>-</b>	
ACTIVITY-3: Affirmative action promoted in the Civil Service.	MoGA	26921	00012 UNDP	71300	National Consultant	-	-	0%	
		26921	00012 UNDP	75700	Trainings, Seminars/Workshops	-	-		
		26921	00012 UNDP	71600	Travel	500.00	175.18	35%	Actual travel cost less than budgeted as air travel was not needed
		26921	00012 UNDP	72100	Contractual Company	5,500.00	5,127.73	93%	
<b>Total Activity 3</b>						<b>6,000.00</b>	<b>5,302.91</b>	<b>88%</b>	
<b>Grand-Total</b>						<b>6,400.00</b>	<b>5,678.71</b>	<b>89%</b>	

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 Name: Shalini Tripathi  
 Date: 05 July 2016

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